Title of Paper with Uppercase Characters

DOI: (will be added when the paper is accepted for publication)

Author/s Name (will be added after paper is accepted for publication)

Received: Accepted: Published:

ABSTRACT (max 20 lines)

**Purpose:** …

**Methodology/Approach:** …

**Findings:** …

**Research Limitation/Implication:** …

**Originality/Value of paper:** …

**Category:** Please select one (Research paper, Viewpoint, Technical paper, Conceptual paper, Case study, Literature review, General review)

**Keywords:** … (maximum 5; lower case; separated by semicolons)

**Research Areas:** Please select max two (Management of Technology and Innovation; Quality 4.0; Quality by Design; Quality by Innovation; Quality by Sustainability; Quality Engineering; Quality Management; Quality of Life; Strategic Quality Management)

The Research Areas section must be on the first page

# Introduction

Submission of a manuscript implies that the work described has not been published before; that it is not under consideration for publication anywhere else; that its publication has been approved by all co-authors, if any, as well as by the responsible authorities – tacitly or explicitly – at the institute where the work has been carried out. Registration and login at www.qip-journal.eu are mandatory for submission of the paper.

All the authors are asked to prepare their papers in compliance with the following guidelines:

* The paper should be written in British English.
* The following format should be kept: a page size A4 (21.0 cm x 29.7 cm), spacing 1 (single), margins for the whole paper: 3.0 cm – left margin, 3.0 – right margin, 2.5 cm – top margin, 2.5 – bottom margin. The author(s) name(s) (in the final version) should be written on the first page, as shown in Times New Roman 14 pt size.
* The title of the paper should be written in Times New Roman 16 pt size, in bold, in Uppercase Characters. The paper itself should be written in Times New Roman 13 pt size.
* Do not use field functions. Use tab stops or other commands for indents, not the space bar. Use the table function, not spreadsheets, to make tables. Use the equation editor or MathType for equations. Save the file in .docx format. Apostrophes and quotation marks must be "straight".
* It must contain a structured abstract of no longer than 20 lines. After the abstract, a maximum of five keywords (lowercase letters) should be presented, separated by the semicolon.
* A maximum of three lines of brief autobiographical notes should be supplied with information about the author, including full name and title, appointment, the organisation's name, and e-mail address.
* The number of pages should not exceed 17, with figures, tables, references, and enclosures included.
* The author should ensure the paper is complete, grammatically correct, and without spelling or typographical errors.
* An editable Word file is required to typeset the paper for review and final publication.
* File for Figures and Schemes must be provided during submission in a single zip archive and at a sufficiently high resolution (300 dpi or higher). Common formats are accepted, however, TIFF, JPEG and PDF are preferred.

## Tables

All tables are to be numbered using Arabic numerals. Tables should always be cited in text in consecutive numerical order, e.g., Tab. 1.

For each table, please supply a table caption (title) explaining the components of the table. The thickness of the table lines is 0.5 pt.

To facilitate the copyediting of larger tables, smaller fonts may be used, but no less than 8 pt in size.

Identify any previously published material by referencing the source at the end of the table caption.

Table 1 – Text related to the table (inside table Times New Roman 10)

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |

## Figures

Graphics should preferably be black and white or greyscale. Only photographs are allowed in colour. Avoid effects such as shading, outline letters, and so forth. The figure resolution should be at least 300 dpi.

All figures are to be numbered using Arabic numerals. Figures should always be cited in text in consecutive numerical order, e.g., Fig. 1.

Keep lettering consistently sized throughout final-sized artwork, usually 8–12 pt in size. Figures must have a 0.5 pt frame.

Figure 1 – Text related to the figure

## Formatting Mathematical Equations

All the paper's mathematical equations must be defined on their first appearance. However, they shouldn't be the first word of any sentence.

Mathematical parameters should be written in $italics$, (not only in the equation itself but everywhere in the paper), but not units, numbers, and mathematical functions like logarithms.

Equations are regarded as part of the text and punctuated accordingly. If it is the end of a sentence, there should be a period at the end of the equation; otherwise, put a comma at the end.

Long and tend equations are to be multi-line equations. If an equation breaks into multiple lines, align them properly and use only one number as far to the right as possible for the whole equation.

|  |  |
| --- | --- |
| $$\left(x+a\right)^{n}=\sum\_{k=0}^{n}\left(\genfrac{}{}{0pt}{}{n}{k}\right)x^{k}a^{n-k}$$ | (1) |

Do not capitalise or indent "where" or "with" when listing variables following an equation.

# METHODOLOGY

The research methodology should be described under a separate heading. The significant contribution to the body of knowledge should be clearly stated.

# Chapter title

The title of the chapter should be according to content: Materials, Methods, Results, which is applicable.

# CONCLUSION

The authors are advised to use a text editor and Microsoft Word (.docx files).

Acknowledgements

Acknowledgements of people, grants, funds, etc., should be placed in a separate section on the title page. The names of funding organisations should be written in full.

REFERENCES

Harvard style is obligatory, http://libweb.anglia.ac.uk/referencing/harvard.htm, https://www.citethisforme.com/harvard-referencing.

The recommended editor is EndNote or MS Word Reference Editor. If available, please add the DOI in https://doi.org/... form at the end of the reference.

Authors should not engage in excessive self-citation of their work.

ABOUT THE AUTHOR / ABOUT AUTHORS (will be added by the author after the paper is accepted for publication in the Copyediting phase)

**Full Name** [ORCID:](file:///C%3A%5CUsers%5CUser%5CAppData%5CRoaming%5CMicrosoft%5CWord%5CORCID)\*(X.X.)\*\* – A maximum of three lines of brief autobiographical notes should be supplied, including full name and titles, appointment, the organisation's name and e-mail address.

\*Authors' ORCID provides a central registry of researchers that crosses disciplines, workplaces, sectors, and national boundaries (https://orcid.org/register). The ORCID number is mandatory. Information about authors must be displayed publicly, such as full name, title, educational history, affiliations, and research output (publications, patents, reviews, and more).

\*\* Initials of the name.

Author Contributions

A short paragraph specifying the author's individual contributions must be provided for research articles with several authors. The following statements should be used: e.g. "Conceptualisation, X.X. and Y.Y.; Methodology, X.X.; software, X.X.; Validation, X.X., Y.Y. and Z.Z.; Formal analysis, X.X.; Investigation, X.X.; Resources, X.X.; Data curation, X.X.; Original draft preparation, X.X.; Review and editing, X.X.; Visualization, X.X.; Supervision, X.X.; Project administration, X.X.; Funding acquisition, Y.Y.", Please use which is applicable. Authorship must be limited to those who have contributed substantially to the work reported.

Conflicts of Interest

The authors declare no conflict of interest. The funders had no role in the design of the study, in the collection, analyses, or interpretation of data, in the writing of the manuscript, or in the decision to publish the results.

© 20XX by the authors. Submitted for possible open-access publication under the
terms and conditions of the Creative Commons Attribution (CC-BY) license (http://creativecommons.org/licenses/by/4.0/).